

ATTACHMENT E
SOLE SOURCE DETERMINATION OVER \$50,000



8570 Executive Park Avenue
Fairfax, VA 22031

August 2, 2024

MEMORANDUM

To: Jamie Bain Hedges, P.E., General Manager


Through: John W. Kingsbury, III., P.E., Deputy General Manager *JWK*

Through: Elizabeth B. Dooley, CPPO, CPPB, Procurement Manager

From: Bao Nguyen, Director of Technology

Subject: Request for Sole Source Contract Award to Eastern Controls (ECI) to Provide Auma Actuators Inc. product line

1. **Background:** Fairfax Water currently has approximately 350 Auma valve actuators in service. Maintaining existing valve actuators and replacing in kind components will significantly simplify maintenance requirements, provide cost effective solutions, and facilitate timely repairs. Through research and experience FW staff has determined it is in the best interest of FW to maintain and replace Auma actuators and their constituent components where possible. FW has a long history of using Auma actuators which provided ample evidence regarding their reliability, performance, and ease of serviceability.
2. **Justification:** Eastern Controls Inc. is the only authorized distributor for Auma Actuators Inc. product line, service, training for products, support and automation (VAC).
3. **Recommendation:** I have reviewed contract pricing and believe it to be in the best interest of Fairfax Water to award a Sole Source contract to Eastern Controls, Inc. in the amount of \$70,000 annually. I further request to keep this sole source in perpetuity for as long as the Supplier's sole source is valid, and the equipment is required by Fairfax Water.
4. **Determination:** In accordance with Section 2.2-4303(E) of the Code of Virginia, as amended, it is my determination that the above-named vendor is the only known source practicably available to obtain the goods and/or services specified above.



Jamie Bain Hedges, P.E.
General Manager

Date: 8/9/2024