



FAIRFAX COUNTY WATER AUTHORITY  
8570 Executive Park Avenue, Fairfax, Virginia 22031-2218  
[www.fairfaxwater.org](http://www.fairfaxwater.org)

**Addendum No. 1**

**Date of Addendum No. 1: August 20, 2024**

**REQUEST FOR PROPOSALS**

<b>Number:</b>	<b>24-213</b>
<b>Title:</b>	<b>Per- and Polyfluoroalkyl Substances (PFAS) Consulting, Planning, Science, and Engineering Services</b>
<b>Date Issued:</b>	<b>August 1, 2024</b>
<b>Deadline for Questions:</b>	<b>August 13, 2024</b>
<b>Deadline for Submitting Proposals:</b>	<b>August 30, 2024 Prior to 2:00 P.M. Local Prevailing Time</b>
<b>Notification of Shortlisted Offerors (Anticipated):</b>	<b>Mid-September</b>
<b>Oral Presentations (Anticipated):</b>	<b>Early October</b>
<b>Proposals to be Delivered to:</b>	<b>Procurement Department Fairfax Water 8570 Executive Park Avenue Fairfax, Virginia 22031</b>
<b>Procurement Contact:</b>	<b>David J. Webb, C.P.M. Procurement Program Supervisor Telephone: 703-289-6227 E-Mail: <a href="mailto:dwebb@fairfaxwater.org">dwebb@fairfaxwater.org</a></b>

The following information is provided to help Offerors submit a Proposal in response to RFP 24-213F

Modifications are highlighted in **Red** for additions and **Black** for deletions.

## 1. Schedule

### a. Question. Will FW consider providing a 2 week extension of the proposal due date?

**Answer:** No, FW will NOT consider extending the proposal due date.

As noted in the pre-proposal conference, FW has corrected the anticipated Contract award date. The schedule in the RFP cover sheet is amended as follows.

<b>Contract Award (Anticipated):</b>	<b>Mid November</b>
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## 2. 5 Year Exclusion from PFAS Design Contracts, Subcontractors, and Owner Advisor Services

### a. Question. I have a question regarding the definition of ‘Offeror’, and whether the 5-year preclusion on design work applies to subconsultants. From the two sections of the RFP below, I understand that offerors are precluded from pursuing PFAS design work for 5 years. Does that preclusion apply only to the prime consultant, or to subconsultants as well?

<p><b>1. SUMMARY INFORMATION</b></p> <p><b>1.1. Introduction and Objective</b></p> <p>The Fairfax County Water Authority, doing business as Fairfax Water (FW), was created under the Virginia Water and Waste Authorities Act pursuant to resolutions adopted by Fairfax County on September 26, 1957. FW is managed by a ten-member Board of Directors appointed for three-year terms by the Fairfax County Board of Supervisors.</p> <p>The objective of this Request for Proposals (RFP) is to Award a Basic Ordering Agreement (BOA) Contract for professional services for per- and polyfluoroalkyl substance (PFAS) consulting, planning, science, and engineering, and related support services. <b>The successful Offeror will be precluded from pursuing other PFAS-related water treatment design contracts for FW for a period of five years from date of award of a Contract resulting from this RFP.</b></p>
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Definitions:

<p>J. <b>Offeror</b> – means any person, firm, corporation, or other legal entity who submits a Proposal in response to this RFP.</p>
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- b. Question: Would the successful Offeror be excluded from bidding on/receiving a D/B contract for design/construction services for PFAS?
- c. Question: Is the intent to provide owner advisor services?
- d. Question: Will more than 1 contract be awarded?
- e. Question: Please confirm, as discussed in the prebid, while the winner of this contract would be precluded from other PFAS-related water treatment design contracts for FW, the winner of this contract would not be precluded from serving as an owner’s representative in a Design Build or alternative delivery contract.

### Answer to Questions 2a-2e:

FW’s intent is to have an independent third party PFAS expert, who would NOT be part of a PFAS treatment design team (whether via traditional or alternative/ collaborative project delivery methods). Therefore, FW clarifies that the Offeror to whom a contract is awarded based on this RFP (the Consultant) will NOT be eligible to be awarded a separate FW contract for PFAS treatment design or for the construction delivery for a period of five years from date of contract award. This exclusion also applies to subconsultants of the Consultant, unless the subconsultant is released by FW from this

exclusion based on FW’s judgment. If FW determines that the subconsultant did not perform or participate in any design or other related services that would create a potential conflict of interest, the subcontractor may be released from exclusion.

FW’s intent is to award only one contract for PFAS Consulting, Planning, Science, and Engineering Services. FW may include owner advisor services as a potential task order under this BOA contract, but reserves the right to separately procure owner advisor services.

The following table summarizes Consultant and Subconsultant eligibility for future PFAS-related design, alternative/collaborative project delivery, and owner advisor services awards:

<b>PFAS RFP Role</b>	<b>Eligibility for PFAS Design Award</b>	<b>Eligibility for PFAS Alternative/Collaborative Project Delivery Award</b>	<b>Eligibility for PFAS Owner Advisor Contract Award</b>
Consultant	No	No	No
Subconsultant to Consultant	Only if released by FW	Only if released by FW	Only if released by FW

**3. PFAS Data**

- a. Question. Would Fairfax Water be able to provide pending PFAS data to the awarded contractor to avoid duplication of sampling efforts?**

**Answer:** FW intends to share all PFAS data with the Consultant .

**4. Question. Can FW identify the weight of each of the five evaluation factors and total points**

**Answer:** No. However, one evaluation factor was inadvertently omitted from the RFP. The RFP is hereby amended to add the following evaluation factor in Section 3.10. A revised Section 3 is part of Addendum No. 1. A revised Section 3 is part of Addendum No. 1

**6. Professional Registration:** The Offeror and/or subcontractor employees proposed to submit work on this Contract are registered as Professional Engineers and licensed in the Commonwealth of Virginia or are eligible to obtain same by reciprocity. Evidence of an application of reciprocity must be submitted to FW within one month of award of a contract resulting from this RFP.

**5. Other - Proposal Requirements, Forms, Page Limits, etc.**

- a. Question. Can we provide the official evidence of coverage from our insurance provider in lieu of the insurance checklist?**

**Answer.** No. A fully completed insurance checklist must be included with the Offeror’s Proposal submission.

- b. Question. Is Fairfax Water willing to consider comments on the Insurance Checklist?**

**Answer:** Offerors may include comments on the Insurance Checklist in Proposal Section 1 of their Proposals, and they will be considered during negotiations.

- c. Question. Please confirm electronic signatures (e.g. AdobeSign, scanned signatures) can be used on both copies of the submittal.**

**Answer:** Electronic signatures can be used on both copies of the Proposal submission.

- d. **Question.** On RFP page 12, under “Proposal Section 1 -Forms and Narrative,” paragraph c ends with an “A.” Is there text missing from the end of the paragraph or should that “A” be deleted?

**Answer:** Please delete the “A.”

e. **Page Limit**

- i. **Question.** Does the 20 pp limit apply to forms, attachments?
- ii. **Question.** Please confirm that resumes and the financial statement are outside of the 20-page limit
- iii. **Question.** Can you please confirm that the forms & financial statements are NOT included in the 20 page count?
  - i. **Question.** Please confirm the following items are outside of the page limit: Table of Contents; Attachments B, C, D, E, and F; Insurance Checklist; Resumes in an Appendix; and Audited Financial Statement.
- iv. **Question.** Section 3.9 states the proposal must be LESS THAN 20 pages. Does that mean it has to be 19 pages or are 20 pages acceptable?

**Answer:** The 20 page limit is inclusive of sections 1-3 of the proposal but excludes the Attachments C-F required as part of Section 1.

- f. **Question.** Please confirm text boxes and graphics do not need to be Arial 11-point font.

Confirmed. However, text boxes and graphics that are not legible to the Evaluation Team will be ignored.

- g. **Question.** On Attachment F, Document Security License and Non-Disclosure Agreement, what do we need to write on page 3, Section 7: Notices – under “For Licensor”? What name/email/fax belongs there? The way I read the form, XXX FIRM is the Licensee in this case, and the Fairfax Water information is pre-filled in, so we’re not sure what to write under the other section, if anything.

**Answer.** Reference to Licensor at page 3, Section 7: Notices should be revised to Licensee. Offerors are not required to provide their Fax details. A revised Attachment F is part of Addendum No. 1.

- h. **Question.** Attachment B References contains space to list references for four projects.

- i. Does FW only want offerors to provide four projects in Section 3 Experience and Qualifications? Or
- ii. Should the Offeror provide as many projects as they can but only provide references for four of them? Or
- iii. Should we make copies of Attachment B and provide references for every project provided?

**Answer:** Offerors may discuss as many projects as they wish in Section 3, as long as the overall proposal page limits and font sizes are respected. However, provide only up to four projects with references in Attachment B.

**ACKNOWLEDGEMENT OF RECEIPT OF ADDENDUM # 1**

Acknowledge your receipt of, and compliance with, this Addendum by either signing the attached acknowledgement, or referencing its receipt and your compliance, in your Proposal.

I certify that the information contained in the Proposal submitted on behalf of the below named Offeror incorporates any and all changes to the original RFP. I further certify by my signature below, that I am fully authorized to acknowledge receipt of the above Addendum and also bind the below named Offeror to the terms, conditions and specifications of the RFP and any changes thereto made by this Addendum.

**ACKNOWLEDGED BY:**

**FOR:** \_\_\_\_\_  
Offeror Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Authorized Agent

\_\_\_\_\_  
Printed/Typed Name

\_\_\_\_\_  
Title