



**MORIN BUILDING  
8570 EXECUTIVE PARK AVENUE  
FAIRFAX, VIRGINIA 22031**

**February 28, 2024**

To: All Prospective Offerors

Issued by: Elizabeth B. Dooley, CPPO, CPPB, Procurement Lead Buyer

Subject: Addendum 1, RFP 24-007, Life AD&D Insurance

The purpose of this addendum is to adjust the schedule to the subject RFP.

**Section 3.1: Additional Information**

The Tentative Schedule is revised as follows:

**Question Deadline: Friday, March 1, 2024**

**Addendum 2 Issuance: Tuesday, March 5, 2024**

All other dates and information shall remain unchanged.

No other changes have been made to the RFP.

**RFP 24-007 – Life AD&D Insurance**

**Acknowledgement of Receipt of Addendum # 1**

I certify that the information contained in the proposal submitted on behalf of the below named firm incorporates any and all changes to the original specification. I further certify by my signature below, that I am fully authorized to acknowledge receipt of the above addendum and also bind the below named firm to the terms, conditions and specifications of the RFP and any changes thereto made by this addendum.

**ACKNOWLEDGED BY:**

**FOR:**

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Authorized Agent

\_\_\_\_\_  
Printed/typed name

\_\_\_\_\_  
Title