



FAIRFAX COUNTY WATER AUTHORITY  
 8570 Executive Park Avenue  
 Fairfax, Virginia 22031-2218  
[www.fairfaxwater.org](http://www.fairfaxwater.org)

**July 14, 2023**

To: All Prospective Offerors  
 Issued by: Torry R Huff, Procurement Program Supervisor  
 Subject: Addendum #1, RFP 23-031, P&E Building Refurbishment

The purpose of this addendum is to revise the RFP and address questions submitted.

**I. REVISIONS**

The Submittal Deadline for Phase I documents is hereby extended to the following:

**Prior to 2:00 p.m., Local Prevailing Time: Thursday, July 20, 2023**

**II. RESPONSE TO QUESTIONS**

	<b>Question</b>	<b>Response</b>
<b>1</b>	As this is the first phase of the RFP, should all (6) copies as noted on the coversheet be delivered to the Procurement Department in one package? If not, how should the quantities of the (6) should be delivered in (2) packages?	<i>Please submit six (6) copies of Phase I documents inside a single sealed package delivered to the Procurement Department.</i>
<b>2</b>	<b>Description &amp; Summary Requirements – Page 3:</b> Is the intention to award one contractor the full scope of work, or will each trade be awarded independently? a. And/or is the intent for the winning bidder to provide introductions for a team from different trades for final solution contracted to Fairfax Water i.e. architectural with	<i>The intent of this RFP is to award a single contractor the manage the full scope of work.</i>

	MEP, General Contractor, etc.?	
<b>3</b>	<p><b>Duration of Proposals – Page 6:</b> Is this a request for a pricing agreement from the primary manufacturer if awarded and proceeding to Phase 2?</p> <p>b. <b>Pricing Agreement:</b> Please confirm if this is an Omnia Contract or other procurement contract for furniture and/or other services.</p>	<p><i>Pricing agreements will be requested during Phase 2 of the RFP process.</i></p> <p><i>This is a stand-alone opportunity unique to Fairfax Water and the resulting contract will not be associated with Omnia or any other national cooperative.</i></p>
<b>4</b>	<p><b>Timeline:</b> Will a timeline for the scope of work be provided?</p>	<p><i>Timeline will be negotiated with the short-listed offeror(s). Fairfax Water desires to reach project completion by December 31, 2023.</i></p>
<b>5</b>	<p><b>Office &amp; Workstation Typical:</b> Will typical footprint be provided?</p>	<p><i>A building footprint will be provided to the short-listed offeror(s). Offeror(s) will provide back to Fairfax Water their recommended design layout based on the number of offices/cubicles and other needs addressed in the RFP.</i></p>

No other changes have been made to the RFP.

**RFP 23-031 – P&E Building Refurbishment**

**ACKNOWLEDGEMENT OF RECEIPT OF ADDENDUM # 1**

I certify that the information contained in the proposal submitted on behalf of the below named firm incorporates any and all changes to the original specification. I further certify by my signature below, that I am fully authorized to acknowledge receipt of the above addendum and also bind the below named firm to the terms, conditions and specifications of the RFP and any changes thereto made by this addendum.

**ACKNOWLEDGED BY:**

**FOR:** \_\_\_\_\_  
Company Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Authorized Agent

\_\_\_\_\_  
Printed/typed name

\_\_\_\_\_  
Title