



FAIRFAX COUNTY WATER AUTHORITY  
8570 Executive Park Avenue, Fairfax, Virginia 22031-2218  
[www.fairfaxwater.org](http://www.fairfaxwater.org)

### INVITATION FOR BID

**Number:** 24-214

**Title:** Reston Pump Station Electrical Upgrades  
(Project P0215A, Division 041)  
&  
Popes Head Pumping Station Electrical  
Upgrades (Project 2722, Division 003)

**Date Issued:** August 29, 2024

**Pre-Bid Meeting & Site Visit:** Reston Pump Station September 10, 2024 @  
9:30 A.M Local Prevailing Time  
  
Popes Head Pumping Station September 10,  
2024 @ 11:30 A.M Local Prevailing Time

**Deadline for Questions:** September ~~25~~<sup>13</sup>, 2024 @ 5:00 P.M. Local  
Prevailing Time

**Addendum ~~12~~<sup>18</sup> Issuance:** September ~~30~~<sup>18</sup>, 2024

**Deadline for Submitting Bids:** ~~September 26~~, **October 9** 2024 @ 2:00 P.M.  
Local Prevailing Time

**Bids to Be Delivered to:** Procurement Department  
Fairfax Water – Morin Building  
8570 Executive Park Avenue  
Fairfax, Virginia 22031

**Procurement Contact:** David J. Webb, C.P.M.  
Procurement Program Supervisor  
Telephone: 703-289-6227  
E-Mail: [dwebb@fairfaxwater.org](mailto:dwebb@fairfaxwater.org)

**Objective:** The Fairfax County Water Authority (d/b/a: Fairfax Water) hereby invites Bids from qualified Bidders properly licensed in the Commonwealth of Virginia to replace and upgrade electrical equipment and other improvements at the Reston Pump Station and Popes Head Pump Station as described in the Contract Documents, Specifications and Drawings.

## **TABLE OF CONTENTS**

1. 00100 – Notice to Bidders
2. 00200 – Instructions to Bidders
3. 00400 – Bid Form
4. 00430 – Bid Bond
5. 00500 – Agreement
6. 00610 – Performance Bond
7. 00611 – Payment Bond
8. 00612 – Maintenance Bond
9. 00700 – General Conditions
10. 00800 – Supplemental Conditions
11. 00850 – Escrow Agreement
12. Project Manual Specifications
13. Project Drawings

**SECTION 00100  
NOTICE TO BIDDERS**

**IFB 24-214  
RESTON PUMP STATION ELECTRICAL UPGRADES  
&  
POPES HEAD PUMPING STATION ELECTRICAL UPGRADES**

**PART 1 - GENERAL**

- 1.01 **Notice and Invitation to Bid.** The Fairfax County Water Authority, the Virginia public body that operates under the name Fairfax Water, hereby invites qualified Bidders who are properly licensed in the Commonwealth of Virginia to replace and upgrade electrical equipment and other improvements at the Reston Pump Station and Popes Head Pumping Station as described in the Contract Documents, Specifications and Drawings..
- 1.02 **Due Date and Time.** Bids will be received on the first floor of Fairfax Water’s office building located at 8570 Executive Park Avenue, Fairfax, Virginia 22031 **prior to 2:00 P.M.** local prevailing time, on ~~September 26~~ **October 9, 2024.**
- 1.03 **Public Opening of Bids.** Bids will be publicly opened and read aloud by an Authorized Representative of Fairfax Water’s Procurement Department **immediately following the Bid Due Date and Time on ~~September 26~~ October 9, 2024** (or as soon thereafter as practical under the circumstances) at the address set forth in Paragraph 1.02 above. Interested parties may attend in person or view the Bid Opening virtually using Microsoft Teams at the link provide below.

**Microsoft Teams**

[Join the Meeting Now](#)

Meeting ID: 278 470 176 28  
Passcode: ZMcfSf

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- 1.04 **Delivery Address; Labeling of Sealed Envelope.** The sealed envelope containing the completed Bid Form and other items included in the Bid Package must be addressed as follows:

Fairfax Water – Morin Building  
8570 Executive Park Avenue  
Procurement Department  
Fairfax, Virginia 22031  
ATTN: David J. Webb, C.P.M.  
Procurement Program Supervisor

In addition, the outside lower left corner of the envelope must be marked as follows:

**SEALED BID - DO NOT OPEN**  
**BID NO. IFB 24-214**  
**RESTON PUMP STATION ELECTRICAL UPGRADES**  
**& POPES HEAD PUMPING STATION ELECTRICAL UPGRADES**  
**Bid Due Date: ~~September 26~~ October 9, 2024 Prior to 2:00 P.M. Local**  
**Prevailing Time.**  
**Bidder’s Name:** \_\_\_\_\_  
**Virginia Contractor Registration Number:** \_\_\_\_\_  
**Expiration Date:** \_\_\_\_\_

- 1.05 **Pre-Bid Conference.** A non-mandatory pre-Bid conference will be held at both site locations – **September 10, 2024.** The conference will commence at 9:30 A.M. Local Prevailing Time at the Reston Pump Station at 1895 Preston White Drive, Reston, VA 20191. The conference will recommence at 11:30 A.M. Local Prevailing Time at the Popes Head Pumping Station at 11518 Popes Head Road, Fairfax, VA 22030. Questions and comments regarding the site visits must be submitted in writing to the Procurement Contact prior to **September 9, 2024,** at 2:00 P.M. Local Prevailing Time.
- 1.06 **Requirements and Procedures for Bid Submission.** Detailed requirements for submission of Bids, withdrawal of Bids, Bid and Contract security, and other information relevant to this procurement are set forth in the Instructions to Bidders.
- 1.07 **Responsibility for Costs.** Each Bidder will bear and be responsible for all costs, fees and expenses associated with its preparation and submission of a Bid in response to this IFB. In no event will any Bidder be reimbursed by Fairfax Water for any such costs, fees or expenses.
- 1.08 **Contractor Registration Requirements.** In order for a Bid to be eligible for consideration, the Bidder must be properly licensed as a contractor in the Commonwealth of Virginia in accordance with the requirements of Chapter 11 of Title 54.1 of the Code of Virginia Code, as amended.
- 1.09 **Designated Brand, Make, or Manufacturer.** The name of a certain brand, make, or manufacturer is not intended to restrict Bidders to the specific brand, make, or manufacturer specified unless otherwise provided in the Contract Documents.
- 1.10 **Negotiation with Low Bidder.** If the lowest responsive Bid from the lowest responsible Bidder exceeds available funds the Fairfax Water Procurement Department Procedures Manual, Section II – Special Procedures for Construction, Architectural Services and Professional Engineering Services, shall be followed.
- 1.11 **Copies of Contract Documents.** Persons interested in examining and/or obtaining copies of the Contract Documents may contact Fairfax Water’s Procurement Department at (703)-289-6227, Monday through Friday, between the hours of 8:00 A.M. and 4:00 P.M. Local Prevailing Time. Payment terms, if any, and document availability may be confirmed with Fairfax Water’s Procurement Department. Fairfax Water will in no event refund any amount paid hereunder. Partial copies of the Contract Documents will not be distributed.

**END OF SECTION 00100 – NOTICE TO BIDDERS**