

Fairfax Water Procurement Procedures

**ATTACHMENT E**  
**SOLE SOURCE DETERMINATION OVER \$50,000**

April 8, 2021

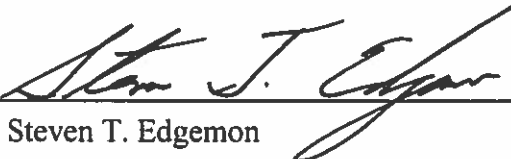
**MEMORANDUM**

To: Steven T. Edgemon, General Manager  
Through: Jamie B. Hedges, Deputy General Manager  
Through: Donald R. Legg, CPPO, Procurement Manager **DRL**  
Through: Theresa Robey, Acting Director, IT  
Subject: Request for Sole Source Contract Award to GSO3

1. Background: Fairfax Water has a need to procure on-site calibration services, equipment and materials. Ozone is used as the primary disinfectant in the treatment processes at Fairfax Water. The instrumentation equipment that is used to monitor ambient ozone within the production environment have reached the end of their useful life and require replacement.

The new ambient ozone instrumentation equipment will provide more reliable feedback to the control systems and treatment process operators. Accurate and reliable ozone measurements are required for health and safety of the production environment, and for precise control of the ozone process. Fairfax Water uses ambient ozone instruments manufactured by InUSA and TeleDyne – FW continues to repair and replace units in-kind.

2. Justification: GS O3 Services LLC is the only known reseller of OEM replacement components for InUSA instruments. GS O3 Services LLC is also one of the largest resellers of Teledyne components, and is the only authorized factory authorized service organization for the TeleDyn/InUSA product lines.
3. Recommendation: I have reviewed contract pricing and believe it to be in the best interest of Fairfax Water to award a one-year Sole Source contract to GSO3 to provide ambient ozone products and services to GSO3 in the estimated amount of \$70,000.
4. Determination: In accordance with Section 2.2-4303(E) of the Code of Virginia, as amended, it is my determination that the above named vendor is the only known source practicably available to obtain the goods and/or services specified above.

  
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Steven T. Edgemon

General Manager

Date: \_\_\_\_\_

4/8/21