



8570 EXECUTIVE PARK AVE. FAIRFAX, VIRGINIA 22031

Date Issued: 5/24/24

To: All Prospective Offerors

Issued by: Paula Martinez, Sr. Procurement Specialist

**Addendum # 1:** Q&A, to RFP 24-002 Water Pitchers & Replacement Filters

The purpose of Addendum #1 is to answer questions received by offerors interested in the mentioned RFP.

RFP-24-002 Water Pitchers and filters		
#	Question	FW's answer
1	Is there a minimum # of home deliveries expected for individual deliveries?	The home deliveries are primarily for those customers that are impacted by planned, non-emergency water main replacement projects. We are estimating a total of 1,150 individual direct deliveries per year but there is no minimum number of expected home deliveries.
2	What type of proof of delivery are you looking for?	Any sort of delivery notification with time/date of delivery provided by the delivery service is satisfactory. Photos are not required, but if that is standard practice, that information would be helpful.
2a.	How would you like (the proof of delivery) to be traceable?	Similar to above, the delivery service used typically has a tracking number and a timestamp when delivered. Would just need that information for each one delivered.
3	What's the forecasted shipments to end users/residents per year?	We are estimating 1,150 individual, direct home deliveries per year. These deliveries are primarily for those customers that are impacted by planned, non-emergency water main replacement projects. The number of customers impacted will vary from month to month; some shipments may be combined if associated with apartment buildings or office buildings and not single family residences.
4	On bulk orders what's the anticipated amount per year, roughly?	The offeror shall have the capacity to provide bulk delivery of pitchers and filters, the forecasted demand will be 7.500 pitchers with filters during the first year of the contract. FW does not guarantee nor commit to the above-mentioned quantities
5	What if shipments get delayed? Is there a grace period?	For Individual deliveries to households, there is NO grace period. For bulk shipments FW may have a small time-window for delivery.

<p>6</p>	<p>For financial stability (4.6.7) We would only be able to provide what is public on our website in regard to financial information. Would that meet the requirements of FFX Water?</p>	<p>The offeror shall provide a letter from an independent auditor attesting to the financial stability of the offeror. NOTE: review of financial stability will not be performed during 149 the evaluation of written proposal and is therefore not part of the evaluation criteria for review of written proposals. Additional information may be requested by FW related to the Financial Stability of the Offeror.</p>
<p>7</p>	<p>Does Fairfax Water have a per month estimation of pitchers required for individual delivery?</p>	<p>We are estimating 1,150 home deliveries per year. These deliveries are primarily for those customers that are impacted by planned, non-emergency water main replacement projects. The number of customers impacted will vary from month to month.</p>
<p>8</p>	<p>In addition to pitchers and filters for major disturbances, LCRR requires systems to provide customers with public education materials and flushing procedures to remove particulate lead. While the development of this material is not part of this solicitation, is it expected that the supplier will include education material drafted by Fairfax Water with each individual delivery or will the delivery of this material be handled entirely by Fairfax Water?</p>	<p>Fairfax Water will draft the educational materials for the supplier to include this material with each individual home delivery.</p>
<p>9</p>	<p>Are there estimates of available space for each of the three Fairfax Water warehouses? This could be useful to allow suppliers to craft bulk delivery options to maximize the number of pitchers for each space.</p>	<p>FW needs to know the height per layer of product on the supplier's shipping skid. FW's shelves will be adjusted to optimize for storage of the product. Currently we can accommodate the following at each Warehouse.  Murray Warehouse: 50 skids @ L48" x W42" x H38"  Chantilly Warehouse 30 skids @ L48" x W42" x H38"  Newington Warehouse 6 full shipping skids</p>

<p><b>10</b></p>	<p>It appears that there needs to be established a target household population e.g. A single person, family of two, family of four, etc. for the 6-month supply of filtered water. Based on that target household size one could then calculate how many gallons of uncontaminated water are required for that household over a 6-month period. We base that calculation on the National Academy of Medicine’s recommendation of 800 gallons of pure drinking water annually for a family of 4(two adults and two adolescents).Then one could translate that easily into the amount of gallons of filtered water required for that target household over six months (based on amount of gallons purified in any given company’s cassette)and therefore the amount of cassettes required to be supplied with the filter system to cover that amount of purification such that pure water is available for the six month time period. Based on the amount of cassettes required, pricing would follow on easily. This would permit you to compare “apples to apples”.</p>	<p>Certification to NSF/ANSI 53 requires manufacturers to state the filter capacity - the volume of water that can pass through a filter before it must be changed. This information should be included in the proposal. For pricing purposes, an assumption of a four-person household would likely be representative of the typical amount needed.</p>
<p><b>11</b></p>	<p>Secondly, I would respectfully suggest that there is a benchmark set for the percent of lead purification of the filter system as this is not included in NSF/ANSI standards. In light of health concerns for your constituents and keeping to best practices, I would suggest a 99.9% filtration rate for lead so you can be assured that the filters you provide your constituents are doing the best job possible for them from a health and protection standpoint. For example, without this benchmark, theoretically a filter that removes say 60% of lead, could be found acceptable in the present RFP.</p>	<p>NSF/ANSI standard lays out a benchmark for how efficient the filters must be in removing lead. From the NSF webpage, "NSF-certified systems have been independently verified to be able to reduce lead from 150 ppb to 10 ppb or less (or 5 ppb for the updated standard requirements as indicated on the products Performance TestData Sheet)." The standard was 10 ppb prior to 2019, then 5 ppb after 2019.</p>
<p><b>12</b></p>	<p>(..)why not take advantage of this opportunity to provide filter units that also remove contaminants such as PFAS, chromium six, nitrates, micro plastics, and volatile organic compounds as these are all found to some extent in Fairfax County Water Authority finished drinking water. This of course would incur no extra cost as it would already be a feature of the unit being purchased by Fairfax County.</p>	<p>Information about additional constituents may be submitted within the proposal, however, the requirements for this RFP are related to lead and compliance with the LCRR.</p>

**End of questions.**

**I. Acknowledgement**

Acknowledge your receipt of, and compliance with, this Addendum by either signing the attached acknowledgement page, or referencing its receipt and your compliance, in your Proposal.

**ACKNOWLEDGEMENT OF RECEIPT OF ADDENDUM #1**

I certify that the information contained in the Proposal submitted on behalf of the below named firm incorporates any and all changes to the original specification. I further certify by my signature below, that I am fully authorized to acknowledge receipt of the above addendum and to bind the below named firm to the terms, conditions, and specifications of the RFP and any changes thereto made by this addendum.

**ACKNOWLEDGED BY:**

<b>FOR:</b>	_____	_____
	Company Name	Date
	_____	
	Signature of Authorized Agent	
	_____	_____
	Printed Name	Title