

Fairfax Water

FAIRFAX COUNTY WATER AUTHORITY
8570 Executive Park Avenue, Fairfax, Virginia 22031-2218
www.fairfaxwater.org

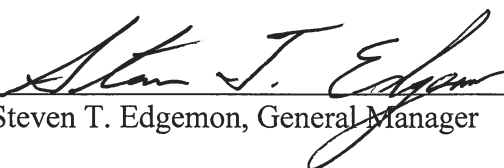
SOLE SOURCE DETERMINATION OVER \$50,000

June 15, 2021

MEMORANDUM

To: Steven T. Edgemon, General Manager
Through: Jamie B. Hedges, Deputy General Manager
Through: Donald R. Legg, CPPO, Procurement Manager *DRL*
From: Tammy L. Spinks, CPPB, Buyer II
Subject: Request for Sole Source Contract Award to Boland

- Background:** The Corbalis Plant's Trane HVAC units have been in service for more than 10-years. These units are controlled by Trane proprietary components requiring factory-certified service technicians to perform maintenance or repairs. The Morin Building Central Roof Top Heating, Ventilation and Cooling unit was installed in 2017 as the result of a Fairfax Water's Invitation for Bids 16-03. The awarded system was custom built to Fairfax Water's specifications by Trane.
- Justification:** Trane is the original equipment manufacturer of HVAC equipment installed at the Corbalis Plant and the custom-built Morin Building's roof top unit. Because of the proprietary components of the equipment, Boland, as the factory-certified sales and service distributor in our area, is the only authorized contractor to perform maintenance and service. Any other Contractor would need to sub-contract to Boland, which would increase the cost significantly
- Recommendation:** I have reviewed contract pricing and believe it to be in the best interest of Fairfax Water to award Sole Source Contract No. 2021-020 to Boland for an annual estimated amount of \$54,676. The term of the Contract shall be July 1, 2021 through June 30, 2022 with four 1-year renewal options through June 30, 2026. Renewals shall be limited to the most recently published Consumer Price Index for All Urban Consumers (CPI-U) for Washington-Arlington-Alexandria (unadjusted for seasonal changes) for the 12-month period ending 90 days prior to the end of the then current contract year.
- Determination:** In accordance with Section 2.2-4303(E) of the Code of Virginia, as amended, it is my determination that Boland is the only known source practicably available to obtain the goods and/or services specified above.


Steven T. Edgemon, General Manager

6/15/21
Date