

Fairfax Water

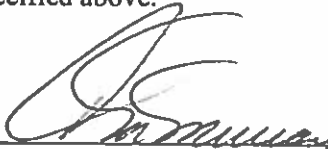
FAIRFAX COUNTY WATER AUTHORITY
8570 Executive Park Avenue, Fairfax, Virginia 22031-2218
www.fairfaxwater.org

March 15, 2019

MEMORANDUM

To: Charles M. Murray, General Manager
Through: Donald Legg, Procurement Manager *DRL*
From: George F. Hoke, III, Security & Safety Manager *G. F. Hoke*
Subject: Request for Sole Source Contract Award (Above \$50,000)

1. **Background:** Fairfax Water has a regulatory and moral requirement to provide certified occupational medical services to its employees. These services include pre-employment physical evaluations, fitness for duty determinations, specialized health evaluations for duty requirements (e.g. respiratory protection physicals and CDL physicals), controlled substance and alcohol testing and emergency care provisions to injured employees. To ensure ready access to quality care providers, Fairfax Water needs to rely on a local healthcare network capable of meeting its demand for these services. INOVA Occupational Health is the premier regional non-for-profit health network which includes INOVA Health System Hospitals, emergency, and urgent care centers, and the INOVA HealthPlex offering 24/7/365-day access to many occupational health services throughout the Fairfax Water distribution area. INOVA's service line is comprehensive and they have tailored programs to meet Fairfax Water's needs over the past two decades. In addition to providing medical services the INOVA Health System provides medical training and oversight for Fairfax Water's AED programs.
2. **Justification:** Fairfax Water has facilities throughout Fairfax County, and it is necessary to have a single provider of medical services for FW's employees when and as needed. INOVA Occupational Health is the only known medical establishment with county wide facilities capable of providing the spectrum of medical related needs required by Fairfax Water and its employees 24 hours per day, seven days per week and 365 days a year.
3. **Recommendation:** I have reviewed contract pricing and believe it to be in the best interest of Fairfax Water to award a 5-Year Sole Source Contract to INOVA Occupational Health for an annual estimated amount of \$65,000. The term of the contract will be May 1, 2019 through April 30, 2024 with any annual economic increases limited to the most recently published Consumer Price Index-U (CPI-U) for the Washington, D.C. metropolitan area posted as of the 12-month period ending 90-days prior to the end of the then current contract year in accordance with the Service Agreement Terms and Conditions as negotiated between INOVA and Fairfax Water and assigned Fairfax Water Contract No. 2019-018. NOTE: The assignment of a Fairfax Water contract number does not guarantee any amount of work or expenditures during the service period. but is strictly an internal method used to track contract expiration dates and renewal periods.
4. **Determination:** In accordance with Section 2.2-4303(E) of the Code of Virginia, as amended, it is my determination that the above-named vendor is the only known source practicably available to obtain the goods and/or services specified above.



Charles M. Murray, General Manager

5/8/19

Date