



FAIRFAX COUNTY WATER AUTHORITY

8570 Executive Park Avenue

Fairfax, Virginia 22031-2218

www.fairfaxwater.org

Notice for New Tap Requests: Lawn Irrigation Well Procedure

You have inquired about connecting to the Fairfax Water distribution system. Please note, all work for a new tap must be permitted by the appropriate Building Authority.

To connect a new tap to the Fairfax Water distribution system and obtain a water meter, permit applicants are required to follow the steps below in order:

1. Request a new tap from Fairfax Water and pay any applicable fees.
 2. Apply for a plumbing permit from the proper jurisdiction.
Fairfax County - 703-222-0801, TTY 711,
<https://plus.fairfaxcounty.gov/CitizenAccess/Welcome.aspx>
City of Fairfax - 703-385-7830, TTY 711,
<https://www.fairfaxva.gov/government/code-administration/construction-permits>
City of Falls Church - 703-248-5004, TTY 711,
www.fallschurchva.gov/370/Licenses-Permits
 3. List on the Plumbing Permit "Project Description" – *Well Convert - Install New Service Lateral Connection.*
 4. Next, select "Water Service" under the "Sewer and Water" section on the equipment page.
 5. Apply for a Fairfax County Health Department Well Conversion Permit
Health Department - 703-246-2201, TTY 711,
<https://www.fairfaxcounty.gov/health/sewage-and-water>
 6. Pass final plumbing inspection.
 7. Provide a copy of the plumbing permit highlighting that you have "passed" the final inspection and a provide copy of the Health Department permit.
Email: newservices@fairfaxwater.org
- Mail or drop off:**
Fairfax Water
8570 Executive Park Avenue
Fairfax, VA 22031
8. Request a water meter from Fairfax Water
 9. Fairfax Water installs a new water meter

Thank you,

New Services Department
703-698-2080, TTY 711
newservices@fairfaxwater.org