

FAIRFAX WATER
Minutes of Board Retreat Planning Committee Meeting
June 9, 2025

At 5:30 p.m. on Monday, June 9, 2025, a Meeting of the Fairfax Water Board Retreat Planning Committee was held at the Bill G. Evans Boardroom at 8570 Executive Park Avenue, Fairfax, with the following in attendance:

Committee Members: Colleton, Dotson, Ginyard-Jones (Chair)

Other Members: Day

Wholesale Representative: N/A

Staff: Brown, Hedges, Kingsbury

Counsel: N/A

Others: N/A

Upon separate motions duly made, seconded, and unanimously carried, unless otherwise noted, the following actions were taken:

Approval of Minutes

The Committee unanimously approved the minutes of the May 5, 2025, Meeting.

Update Actions Previously Discussed and Review Actions

The Committee discussed referring the matter of term limits for Committee Chairs and Officers to the By-laws Committee.

The Committee discussed potential recommendations for revising the Committee structure.

Discuss Remaining Actions to Determine Path Forward

The Committee discussed the need to develop documented operating procedures and/or principles for conducting Board and Committee meetings. Ms. Colleton and Mr. Dotson offered to develop draft procedures.

The Committee discussed incorporating engagement with wholesale customers and stakeholders in recommendations for a revised Committee structure.

The Committee discussed opportunities for more informal interactions between Board and staff and the Human Resources Committee taking this as an action item.

The Committee discussed expanding onboarding and educational resources for new Board members, including inviting Members on the Trust engineering tour and other potential opportunities for expanding their knowledge of the system and operations.

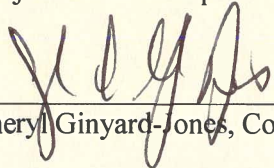
Staff discussed potential industry education opportunities for Members.

Review Rules of Decorum for Presentation to the Full Board

The Committee discussed the draft Rules of Decorum and recommended they be presented to the Board at a future meeting.

Adjournment

There being no further business, the Meeting was adjourned at 6:52 p.m.



Cheryl Ginyard-Jones, Committee Chair