

**FAIRFAX WATER**  
**Minutes of Board Retreat**  
**March 28, 2025**

At 9:02 a.m. on Friday, March 28, 2025, a Retreat of the Fairfax Water Board was held in the Griffith Water Treatment Plant Conference Room at 9600 Ox Road, Lorton, Virginia, with the following in attendance:

**Members:** Allin, Begovich, Cammarata, Colleton, Day, Dotson, Ginyard-Jones, Griffin, Roberson, Rubin (absent)

**Staff:** Brown, Dewhirst, Franklin, Goldberg, Grimes, Hedges, Kingsbury, B. Nguyen, Oates, Prelewicz

**Counsel:** John McGranahan, Hunton Andrews Kurth LLP

**Others:** Michelle Ferguson, Catherine Carter, and Jackie Jarrell, Raftelis Consulting

**Morning Session**

Raftelis provided an overview of their Board benchmarking efforts with other utilities and discussed thirteen areas of opportunity identified for Board discussion. Members discussed four of the opportunity areas: 1) reducing the number of standing committees and moving to a work session model, 2) developing and implementing a Board Code of Conduct, 3) developing and implementing a Board Ethics Policy and an annual refresher on local and state ethics laws, and 4) identifying and utilizing a parliamentary procedure for conducting Board and Committee meetings.

Following discussions of the four opportunity areas, the Board Retreat Planning Committee was tasked to make recommendations for next steps and actions for the Board's future consideration. As Chair of the Committee, Ms. Ginyard-Jones requested Members provide any additional feedback on the opportunity areas to facilitate the Committee's work. Mr. Griffin requested that staff's feedback on the Board operations and the opportunity areas also be included in the Committee's follow-up work.

Chairman Allin and Ms. Ginyard-Jones thanked the Raftelis team for their work and facilitation of the discussions on the opportunity areas. Raftelis will provide a summary of the Board discussions in a final report.

*(Mr. Cammarata departed the Retreat prior to the Closed Session).*

**Closed Session**

Mr. Begovich moved, with a second by Mr. Dotson, that the Board go into closed session pursuant to Virginia Code Section 2.2-3711(A)8 for consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel, specifically relating to a legal briefing on the Virginia Freedom of Information Act, the Virginia Public Records Act and the Virginia State and Local Government Conflict of Interests Act.

Upon conclusion of the closed session, the open session resumed, whereby Mr. Begovich moved, seconded by Mr. Dotson, certifying, in accordance with Section 2.2-3712 of the Virginia Freedom of Information Act that, to the best of each Member's knowledge, (i) only public business matters lawfully exempted from open Meeting requirements under Chapter 37 of Title 2.2 of the Virginia Code, and (ii) only such public business matters as were publicly identified in the motion by which the just concluded

closed Meeting was convened, were heard, discussed, or considered by Fairfax Water in closed session. This motion was approved, with the following Members voting in the affirmative by roll-call vote: Ms. Ginyard-Jones, Mr. Day, Mr. Dotson, Mr. Begovich, Chairman Allin, Mr. Roberson, Mr. Griffin, and Ms. Colleton.

### **Afternoon Session**

Ms. Hedges introduced Katrina Franklin, Fairfax Water's new Chief of Employee Experience, to the Members.

Ms. Oates, Mr. Prelewicz, and Ms. Hedges provided a presentation on Fairfax Water's wholesale customer relationships.

Ms. Oates, Mr. Prelewicz, and Ms. Hedges provided a presentation on Fairfax Water's role as a wholesale customer of the Washington Aqueduct.

Mr. Dewhirst and Ms. Hedges provided a presentation on the Town of Vienna water system.

Mr. Prelewicz and Ms. Hedges provided a presentation on the Occoquan Reservoir and the role of UOSA effluent in the water supply.

Ms. Brown provided a presentation on workforce trends.

### **Adjournment**

Chairman Allin and Ms. Ginyard-Jones thanked Members and staff for participating in the Retreat. There being no further matters, the Retreat was adjourned at 5:04 p.m.

  
Richard Dotson, Secretary