

**FAIRFAX WATER**  
8570 Executive Park Avenue  
Fairfax, Virginia 22031-2218

January 19, 2024

**MEMORANDUM**

**TO:** Bylaws Committee Members Cammarata and Day  
**FROM:** Jamie Bain Hedges, P.E., General Manager  
**SUBJECT:** Bylaws Committee Meeting

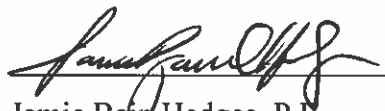
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A meeting of the Bylaws Committee is scheduled for 6:30 p.m., Thursday, January 25, 2024, in the Evans Board Room of the Morin Building. The purpose of the meeting is to discuss draft revisions to the Fairfax Water Bylaws, last amended and restated on July 7, 2005.

Following Board discussion last year, Chairmen were asked to prepare descriptions for their respective Committees to incorporate into the Fairfax Water Bylaws. Additionally, in consultation with counsel, staff prepared further draft changes to 1) maintain consistency with Virginia Code, 2) improve readability, and 3) reflect current practices.

In summary, the draft changes include:

- Added Committee descriptions.
- Added and modified sections on Open Meetings, Public Notice, and Minutes to be consistent with the requirements of the Virginia Freedom of Information Act
- Reordered articles so that the Board Meetings Article precedes the Committees Article
- Article II: changed General Manager to Chief Executive Officer to be consistent with the Virginia Water and Waste Authorities Act
- Miscellaneous clarifications



Jamie Bain Hedges, P.E.  
General Manager

Enclosures:

- 1) Redline of draft revisions to Fairfax Water Bylaws (as Amended July 7, 2005)
- 2) Draft revised Fairfax Water Bylaws

cc: Members  
Deputy General Manager  
Division Directors