

FAIRFAX WATER
Minutes of Board Meeting
October 20, 2022

At 7:45 p.m. on Thursday, October 20, 2022 a Meeting of the Fairfax Water Board was held at the Bill G. Evans Boardroom at 8570 Executive Park Avenue, Fairfax, with the following in attendance:

Members: Allin, Begovich, Cammarata (remote), Colleton, Day, Dotson, Ginyard-Jones, Griffin, Roberson, Rubin

Wholesale Customer Representatives: Danziger, (Jaatinen absent)

Staff: Atapoor, Dooley, Franzen, Goldberg, Grimes, Hack, Hedges, Hoke, Kingsbury, S. Miller, Nguyen, Oates, Prelewicz, Robey

Counsel: John McGranahan, Hunton Andrews Kurth LLP

Others:

Upon separate motions duly made, seconded, and unanimously carried, unless otherwise noted, the following actions were taken:

Approval of Participation by Electronic Communication

Upon Motion by Mr. Dotson, seconded by Mr. Day, the Board moved that Mr. Cammarata's request to participate in the Board Meeting by means of electronic communication was consistent with the Board's policy, and the Board approved his request pursuant to Virginia Code section 2.2-3708.3(B)(4). Mr. Cammarata participated by means of electronic communications from Roanoke, Virginia.

Approval of Minutes

The Board approved the Minutes of the September 22, 2022, Meeting.

Government Relations Committee Report

The Committee received a presentation on drought response plans at the county, state, and regional levels. Members reviewed and discussed proposed legislation related to the Commonwealth recognizing the water supply infrastructure investments made by Fairfax Water to provide drought resilience for Northern Virginia.

Upon Motion by Mr. Rubin, seconded by Mr. Griffin, the Board authorized and directed counsel and Preston Bryant to pursue passage of the draft legislation with edits that were discussed in the Committee meeting. The motion was approved unanimously.

Finance and Audit Committee Report

The Finance and Audit Committee received a presentation on the draft 2023-2032 Capital Improvement Plan. Staff also reviewed results of different commodity rate scenarios on the strategic financial model.

Matters by Members

Chairman Allin inquired about the inspection of the Occoquan High Dam and reservoir levels. Reservoir levels have been lowered, and staff is monitoring the weather and other factors to ensure the level is optimal for the inspection.

Mr. Begovich inquired about customer arrearages. Ms. Hedges reported that they have come down gradually since the height of the pandemic and that shutoffs for non-payment have been reinstated.

Ms. Colleton thanked the staff for a great Drinking Water Summit held on September 29. The Board supported the staff's efforts, and felt it was a success.

Chairman Allin acknowledged and thanked everyone for their attendance at the visitation and funeral for Steve Edgemon.

Matters by Staff

Ms. Hedges addressed the following:

- Introduced and welcomed Ms. Marlee Franzen, the new Manager, Transmission. Ms. Franzen has over 23 years of engineering and operations experience in both the wastewater and water utility industries. She most recently was the senior manager of water operations at DC Water.
- Staff provided a briefing for Delegate Kaye Kory last week. Delegate Kory was unable to attend the Drinking Water Summit in person, so staff reviewed the materials from the summit with her. Susie Miller, Public Affairs Officer, was invited to attend Delegate Kory's Town Hall in November to represent Fairfax Water.
- EPA has sent the draft PFAS drinking water regulations to the Office of Management and Budget for review. Details of the proposed regulation are still unknown.
- Ms. Hedges will be traveling to Savannah, Georgia, to attend the Association of Metropolitan Water Agencies conference from October 29 through November 2. Mr. Kingsbury will be Acting General Manager during that time.
- Mr. Prelewicz gave an update on the Interstate Commission on the Potomac River Basin's Low Flow Allocation Agreement (LFAA) workgroup meetings and activities that have been underway.

Appropriations

The Board approved an increase in appropriations for four projects totaling \$326,360. A detailed description of each project appropriation is included in the papers of this Meeting.

Purchase of Gasoline and Diesel Fuel

The Board awarded a 3-month contract for Gasoline and Diesel Fuel to Mansfield Oil Company in the estimated amount of \$100,000. Expenditures may be more or less, subject to actual requirements. The Board further authorized staff to renew the contract for three additional one-year periods so long as prices remain fair, reasonable, and consistent with contractual terms and conditions.

Purchase of Cold-Water Meters 5/8" through 8"

The Board awarded one-year contracts to the lowest responsive and responsible bidders Consolidated Pipe as the primary supplier for Master meters for Lot 1 in the estimated amount of \$1,744,670, Neptune Technology Group as the primary supplier for Neptune meters for Lot 2 in the estimated amount of \$192,450, LB Water as the primary supplier for Zenner meters for Lot 3 in the estimated amount of \$335,103. The Board further awarded one-year contracts as secondary suppliers for Lots 1, 2 and 3 to Consolidated Pipe, LB Water, Neptune Technology Group and Ferguson Waterworks to ensure product availability. Annual expenditures may be more or less, subject to actual requirements. Staff was also authorized to renew the contracts for four additional one-year periods so long as prices remain fair, reasonable, and consistent with contractual terms and conditions.

Project 1286, Division 11 – Residual Control System

The Board awarded a one-year contract for the purchase of mobile residual control systems to PSI Water Technologies, Inc. in the amount of \$289,200. The Board appropriated \$330,000 to Project 1286, Division 11. Staff was authorized to renew this contract annually for up to four additional one-year periods so long as prices remain fair and reasonable and consistent with contractual terms and conditions.

Loisdale Station Site Plan Transmission Main Relocation

The Board approved a developer's request to relocate approximately 96 feet of 24-inch water main at the proposed Loisdale Station development.

Project 2200 – Distribution System Sustainability Program Division 590 – Mill Run Acres

The Board authorized the General Manager to execute a task order in the amount of \$225,100 to Michael Baker International for design services for Project 2200, Division 590 – Mill Run Acres water main replacement.

7328 Ronald Street, Falls Church

The Board authorized the General Manager to execute a short-term lease agreement with Jennifer Elliott for the property at 7328 Ronald Street, Falls Church.

Audio Visual Equipment, Accessories and Services

The Board amended the contract with AVI-SPL LLC in the estimated amount of \$205,000 for a total contract amount of \$225,283 (\$20,283 for the Boardroom upgrade awarded under GM approval and \$205,000 for the plant upgrades) and appropriated \$185,000 to Project 2731-001. Expenditures may be more or less, subject to actual requirements. Additionally, staff was authorized to renew the contract for the two-year renewal term in the estimated amount of \$20,000, so long as prices remain fair and reasonable and consistent with contractual terms and conditions.

Real Property Acquisition Procedure

The Board discussed the Procedure for Acquisition of Fee Simple Title to Real Property and the redline updates to the Form Purchase and Sale Agreement. Mr. Rubin made a motion, seconded by Mr.

Griffin, to adopt the form agreement and, in the lieu of the Procedure, the Policy on Board Review of Certain Contracts:

Policy on Board Review of Certain Contracts

- All contracts that require the approval of the Fairfax Water Board and are to be signed by the Chairman shall be placed on an agenda and brought before the Board with sufficient time for the Board to seek changes in the terms and conditions of such contract by further negotiation with the counterparty without loss of the benefit of the bargain due to failure to meet a time deadline.
- Staff shall bring before the Fairfax Water Board for approval every form of contract that substantially differs in its material terms and conditions from previous forms of contract that have been submitted to the Board for its approval, prior to any such form of contract being presented to a counterparty as being final.

The motion was unanimously approved.

Revisions to Policy for Participation in Board Meetings by Means of Electronic Communications

Mr. McGranahan discussed the policy updates to reflect the legislation passed by the General Assembly that became effective on September 1, 2022. Mr. Dotson made a motion, seconded by Mr. Griffin to adopt the revisions to the Policy for Participation in Board Meetings by Means of Electronic communications. The motion was unanimously approved.

Adjournment

There being no further business, the Meeting was adjourned at 8:47 p.m.



Richard Dotson, Secretary