

**FAIRFAX WATER**  
**Minutes of Board Meeting**  
**November 17, 2022**

At 6:53 p.m. on Thursday, November 17, 2022, a Meeting of the Fairfax Water Board was held at the Bill G. Evans Boardroom at 8570 Executive Park Avenue, Fairfax, with the following in attendance:

**Members:** Allin, Begovich, Cammarata, Colleton, Day, Dotson, Ginyard-Jones, Griffin, Roberson, Rubin

**Wholesale Customer Representatives:** Danziger

**Staff:** Atapoor, Dooley, Goldberg, Grimes, Hack, Hedges, T. Jones, Kingsbury, Legg, S. Miller, Nguyen, Oates, Robey

**Counsel:** John McGranahan, Hunton Andrews Kurth LLP, L. Preston Bryant, McGuireWoods Consulting LLC

**Others:**

Upon separate motions duly made, seconded, and unanimously carried, unless otherwise noted, the following actions were taken:

**Approval of Minutes**

The Board approved the Minutes of the November 3, 2022, Meeting.

**Government Relations Committee Report**

Mr. Rubin reported that Mr. Preston Bryant from McGuireWoods Consulting gave the Committee an overview presentation of the current Virginia legislative environment. The Committee reported that a draft bill has been submitted to Del. Bulova and Sen. Marsden and is proceeding in the legislative drafting process.

The Committee discussed a draft letter to Virginia Department of Environmental Quality Director Mike Rolband and recommended to the Board that it direct the General Manager to proceed with the letter with suggested edits as discussed. Mr. Rubin made a motion, seconded by Mr. Dotson, that the Board authorized and direct the General Manager to proceed with the letter to Director Rolband. The motion passed unanimously.

**Matters by Members**

Mr. Roberson reported that he and senior staff had a meeting with Supervisor Walkinshaw and discussed Fairfax Water's legislative proposal to recognize the Potomac River system separately for the purposes of drought response.

Chairman Allin inquired about the Prince William County Comprehensive Plan and if there were any updates since it was approved. Staff stated that they had no new information to report.

Ms. Hedges addressed the following:

- Staff provided the Board with a draft Board Meeting calendar for 2023. Members were asked to send any conflicts to Tonya Clement by November 28 so that the schedule could be finalized.
- There will be a Public Hearing on the proposed 2023 budget and rates, fees, and charges at 6:30 pm on December 15. Newspaper notices will start to go out next week.
- A combination of leaf decay and low Potomac River flow has caused limited taste and odor issues in the system. Staff has received fewer than a dozen customer complaints.
- Staff is continuing to monitor the diesel supply shortage. There is still no cause for concern at this time.
- Mr. Grimes contacted chemical suppliers this week to discuss impacts of a potential rail strike. Chemical suppliers have stated that they will not have difficulty meeting Fairfax Water's requirements in the event of a rail strike.
- Occoquan Model Update:
  - Staff will meet with the Executive Director of the Northern Virginia Regional Commission (NVRC) and staff responsible for the Occoquan Model in two weeks to discuss the status of the model and strategies to re-engage the Chief Administrative Officers in the Occoquan Model Program.
  - The calibration of the model is expected to be done by the end of the month.
  - NVRC and the Occoquan Watershed Monitoring Laboratory (OWML) are working to put a workshop together for mid-January to discuss evaluating the current modeling tools and objectives for possible changes.
  - Staff will invite NVRC and OWML to attend a future Water Quality and Supply committee meeting in January or early February to give updates on the Occoquan Model.
- Agreements have been finalized with Promise Network Inc. and the wastewater utilities Fairfax Water bills for to distribute Low Income Household Water Assistance Program (LIHWAP) funds.
  - The first round of arrearages data has been uploaded to Promise.
  - Customer communication efforts have begun via social media, the public website and through coordination with the County and Cities of Fairfax and Falls Church.
  - Staff will update Members at the December Board Meeting.
- Members received handouts related to wholesale customer rates and projected revenue and the contract renewal report through the third quarter.
- A handout on the Cross Connection Control Program was provided to Members for use with their Supervisors as needed, along with an excerpt from Fairfax Water's Winter Customer Newsletter about the program.
  - Staff has been invited to give a joint presentation with the County staff for the Board of Supervisors Environmental Committee on December 13.
  - Traci Goldberg gave a presentation on the program and recent challenges.
    - Ms. Goldberg discussed the proposed Fairfax County Ordinance.
    - Mr. Cammarata made a motion seconded by Mr. Rubin to suspend any further work on a draft ordinance pending further review by counsel. The

motion was approved by a majority vote with 9 votes for yes and a nay vote by Mr. Dotson.

### **Appropriations**

The Board approved an increase in appropriations for two projects totaling \$38,000. A detailed description of each project appropriation is included in the papers of this Meeting.

### **Annual Audit Services**

The Board awarded a one-year contract for audit services to PBMares, LLP in the amount of \$142,175. The Board further authorized staff to renew the contract annually for up to four additional one-year periods subject to annual CPI-U rate increases, and consistent with contractual terms and conditions.

### **Business Continuity Plan**

The Board authorized the General Manager to execute a task order with Jacobs Engineering Group, Inc. in the amount of \$182,395.62 for development of a Business Continuity Plan.

### **Printing Services**

The Board awarded a contract to Vomela Specialty Company in the estimated amount of \$150,000 for printing and related printing industry services through March 31, 2023. Expenditures may be more or less, subject to actual requirements. The Board further authorized staff to renew the contract for four additional one-year periods so long as Fairfax County contract 4400010345 remains valid, and prices remain fair, reasonable, and consistent with contractual terms and conditions.

### **Corbalis Water Treatment Plant Clearwell Repairs**

The Board awarded a contract to Crom, LLC in the estimated annual amount of \$175,000 and appropriated funds in the amount of \$120,000 to Project P0579, Division 440 for contractual services and staff time to repair the Corbalis clearwell. Annual expenditures may be more or less, subject to actual requirements. The Board further authorized staff to renew the contract for two additional one-year periods through March 10, 2025, to perform additional concrete repairs as required, as long as prices remain fair and reasonable.

### **Fairfax Water Self-Insured Group Health Plan**

The Board awarded a one-year contract to United HealthCare Insurance Company for stop-loss insurance services for an estimated premium cost of \$383,200.

### **Large Meter Testing and Repair Services**

The Board awarded a one-year contract for Large Meter Testing and Repair Services to M. E. Simpson Co. Inc. in the estimated annual amount of \$634,710. Annual expenditures may be more or less, subject to actual requirements. The Board further authorized staff to renew the

contract annually for up to four additional one-year periods so long as pricing remains fair, reasonable, and consistent with the contractual terms and conditions.

### **Closed Session**

Mr. Begovich moved, with a second by Ms. Ginyard-Jones, that the Board go into closed session pursuant to Virginia Code Section 2.2-3711(A)1 for discussion of a prospective candidate for the Finance Director position.

Upon conclusion of the closed session, the open session resumed, whereby Mr. Begovich made a motion, seconded by Mr. Rubin, certifying, in accordance with Section 2.2-3712 of the Virginia Freedom of Information Act that, to the best of each Member's knowledge, (i) only public business matters lawfully exempted from open Meeting requirements under Chapter 37 of Title 2.2 of the Virginia Code, and (ii) only such public business matters as were publicly identified in the motion by which the just concluded closed Meeting was convened were heard, discussed, or considered by Fairfax Water in closed session. This motion was approved, with the following Members voting in the affirmative by roll-call vote: Ms. Ginyard-Jones, Mr. Cammarata, Mr. Day, Mr. Dotson, Mr. Begovich, Chairman Allin, Mr. Roberson, Mr. Rubin, Mr. Griffin, and Ms. Colleton.

### **Adjournment**

There being no further business, the Meeting was adjourned at 8:14 p.m.



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Richard Dotson, Secretary