

FAIRFAX WATER
8570 Executive Park Avenue
Fairfax, VA 22031-2218

July 25, 2025

MEMORANDUM

TO: Human Resources Committee Chairman Dotson
Committee Members Begovich, Day, Ginyard-Jones

FROM: Jamie Bain Hedges, P.E., General Manager/CEO

SUBJECT: Human Resources Committee Meeting

A Meeting of the Human Resources Committee is scheduled for 6:30 p.m., Thursday, July 31, 2025, in the Bill G. Evans Board Room of the Morin Building.

Agenda items include:

1. Approval of Minutes of April 3, 2025, Meeting
2. Revisions to HR Policy Handbook, Chapter 3 - Employee Conduct and Appearance
3. Third Party Administrator (TPA) Overview



Jamie Bain Hedges, P.E.
General Manager/CEO

Enclosures:

1. Minutes of the April 3, 2025, Meeting
2. HR Policy Handbook, Chapter 3 - Current Version
3. HR Policy Handbook, Chapter 3 - Suggested Revisions (Red Line Version)
4. HR Policy Handbook, Chapter 3 - Final Draft for Consideration

cc: Members
Deputy General Manager
Division Directors