

FAIRFAX WATER
Minutes of Finance and Audit Committee Meeting
May 2, 2024

At 6:00 p.m. on Thursday, May 2, 2024, a Meeting of the Fairfax Water Finance and Audit Committee was held in the Bill G. Evans Boardroom at 8570 Executive Park Avenue, Fairfax, Virginia, with the following in attendance:

Committee Members: Griffin (Chair), Roberson

Other Members: Allin, Begovich, Colleton, Day, Dotson, Rubin

Staff: Creel, Goldberg, Hedges, Kingsbury, B. Ho, Long, Love, S. Miller, B. Nguyen, Oates, Prelewicz, Siminari, Sinopole

Counsel: John McGranahan, Hunton Andrews Kurth, LLP

Others: Catherine Carter, Scott Parker, Claire Pritchard, Raftelis

Upon separate motions duly made, seconded, and unanimously carried, unless otherwise noted, the following actions were taken:

Approval of Minutes

The Committee approved the Minutes of the April 18, 2024, Meeting.

Temporary Appointment of Mr. Begovich to Committee

Due to a lack of quorum for the Committee, Chairman Allin appointed Mr. Begovich as a voting Member of the Committee for the meeting.

Meter Management Program Evaluation

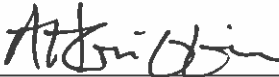
Mr. Parker of Raftelis gave an overview of the existing Meter Management Program (MMP), and Ms. Carter of Raftelis gave an overview of the MMP Study. They recommended that Fairfax Water: 1) add at least three additional Service Technician positions to address the backlog of the MMP, 2) conduct a comprehensive study on the cost, benefit, and feasibility of expanding Automated Meter Reading (AMR) and/or transitioning to Advanced Metering Infrastructure (AMI) instead of maintaining manual read meters, and 3) evaluate the operational feasibility of AMI by conducting an AMI pilot in areas currently served by AMR.

Motion Regarding Meter Management Program

Mr. Roberson moved, with a second by Mr. Begovich, that the Board direct staff to: 1) conduct a comprehensive study on the cost, benefit and feasibility of expanding Automated Meter Reading (AMR) and/or transitioning to Advanced Metering Infrastructure (AMI) instead of maintaining manual read meters, 2) to evaluate the operational feasibility of AMI by conducting an AMI pilot in areas currently served by AMR, 3) that the Board authorize two additional Service Technician positions to address the backlog of the meter management program (MMP), and 4) in the interim, expand the use of AMR in the MMP. The motion passed unanimously.

Adjournment

There being no further business, the Meeting was adjourned at 6:58 p.m.



A handwritten signature in black ink, appearing to read 'A. Griffin', is written above a horizontal line.

Anthony Griffin, Committee Chairman