

**FAIRFAX WATER**  
**Minutes of Board Retreat Planning Committee Meeting**  
**March 3, 2025**

At 5:00 p.m. on Monday, March 3, 2025, a Meeting of the Fairfax Water Board Retreat Planning Committee was held at the Bill G. Evans Boardroom at 8570 Executive Park Avenue, Fairfax, with the following in attendance:

**Committee Members:** Colleton, Dotson, Ginyard-Jones (chair)

**Other Members:** N/A

**Wholesale Representative:** N/A

**Staff:** Brown, Hedges, Kingsbury, Love, S. Miller

**Counsel:** N/A

**Others:** Catherine Carter, Jackie Jerrell, and Michelle Ferguson, Raftelis (remote)

Upon separate motions duly made, seconded, and unanimously carried, unless otherwise noted, the following actions were taken:

**Approval of Minutes**

The Committee unanimously approved the minutes of the January 23, 2025, Meeting.

**Update on Evaluation**

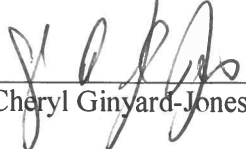
The Committee received an update on the ongoing Board Evaluation from Catherine Carter, Jackie Jerrell, and Michelle Ferguson with Raftelis. The Committee heard a project overview, received preliminary evaluation findings, and discussed which items they would like Raftelis to cover at the March 28, 2025, Board Retreat.

**Draft Retreat Agenda**

The Committee discussed and made final changes to the final agenda for the March 28, 2025, Board Retreat.

**Adjournment**

There being no further business, the Meeting was adjourned at 6:28 p.m.

  
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Cheryl Ginyard-Jones, Committee Chair